

INFORMATION AND MANAGEMENT SUPPORT STAFF  
WEEKLY REPORT FOR PERIOD ENDING 14 OCTOBER 1986

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. DAS

No (1) Four of five OC bases have responded to the cable that requested their requirements for LOCS. These needs are quite diverse at the outset; further negotiation will be necessary.

No (2) The IMS audit of RECD has produced several ADP - related action items for DAS response.

No (3) The OL Data Base Manager for CONIF will visit several decentralized procurement teams to exchange information on the acquisition and use of CONIF data.

B. CLAS

No (1) Supply Briefing: A preliminary briefing to Supply Division personnel was held on Wednesday afternoon (8 October). The purpose of this briefing was to discuss the unique concept of using an "alpha-numeric" identifier other than the Federal Stock Number (FSN) or Agency Stock Number for the inventory control. Pat Singletary provided the briefing and did an excellent job of anticipating and answering the concerns of the attendees.

No (2) Technical Problem: During an attempt to extend the data base for the purchasing package, the system was up and down most of last week. Telephonic support from the MSA "Hot Line" in Atlanta was minimal; on-site support, non-existent. By Friday the system was stable and the data base extension complete.

No (3) MSA Meeting: DC/IMSS met with two representatives of MSA on Tuesday morning to discuss software support, product availability and the decision to re-look at the package vendors, including MSA. MSA extended an offer to receive a full demonstration of their integrated financial control package with purchasing and accounts payable. That offer was accepted.

ADMINISTRATIVE - INTERNAL USE ONLY

WEEKLY REPORT FOR PERIOD ENDING 14 OCTOBER 1986

C. FY 1986 Claims Statistics

*yes* *OL reports the* Status of Headquarters Claims Review Board personal property claims for FY 1986 is as follows:

Claims Received - 160

Claims Adjudicated - 157

Of the Claims Adjudicated:

Amount claimed - \$256,359.56

Amount paid - \$177,854.90

Disallowed/Category Limits - \$27,318.09

Disallowed/Other - (loss not covered under Claims Act) - \$6,263.88

Claims returned to originating office for settlement by Operating Official (\$300 or less) - 4

Amount claimed - \$439.00

Claims Denied (negligence, not incident to service, etc.) - 18

Amount claimed - \$19,434.75

Claims Appealed - 6

5 - Adjudication upheld/appeal denied by DDA

1 - Being processed

D. Records Management

*No* On 10 October, representatives from the Office of Information Services briefed the EO/OL, C/RECD and representatives, C/IMSS and representatives on their audit findings concerning the information handling and records management practices of RECD. Suggestions for improvement were explained and will be included in the final report. The next phase of the audit will focus on the Facilities Management Division.

E. Regulations

(1) IMSS actions on regulations included the following:

*STAT No*

--

(2)

ADMINISTRATIVE - INTERNAL USE ONLY

WEEKLY REPORT FOR PERIOD ENDING 14 OCTOBER 1986

STAT

[Redacted]

3. Projected Significant Happenings for Forthcoming Week

No (1) C/IMSS, C/DAS/IMSS, C/TG/IMSS will meet with C/MISG/OIT on Thursday, 16 October to discuss OIT staffing and support to OL.

No (2) C/IMSS will conduct a visitation with C/LOGS/DDS&T on Thursday, 16 October.

STAT No (3) C/DAS/IMSS and C/TG/IMSS will meet with C/CD/SD on Thursday, 16 October regarding [Redacted] barcoding effort as part of the overall OL barcode program.

No (4) Cullinet Visit: Seven representatives (from OL, OF, OIT, Audit Staff) will visit Cullinet Headquarters in Massachusetts, for an in-depth functional review of their product line. The result of this meeting, as well as one to MSA, should provide conclusive data for a decision on which vendor product to support. The visit will be 29 - 30 Oct. *How??*

No (5) MSA Visit: On 27 - 28 October, CIA representatives from OL, OIT, and OF will visit with MSA (location undetermined at this time) to look at fully integrated software available next summer. In conjunction with item #4 above, it is hoped that some agreement can be reached.

STAT No (6) Meeting with Comptroller: DC/IMSS will meet with [Redacted], Office of the Comptroller, on Tuesday 13 October to discuss the CLAS project. A previous meeting with Tom Jefferson, Office of the Comptroller, scheduled for last week was cancelled by [Redacted]

STAT

STAT

[Redacted]

*Bill/How what gives??*

(3)

ADMINISTRATIVE - INTERNAL USE ONLY